

Bylaw No. 624-18

FEE BYLAW
TOWN OF WHITE CITY



Adopted by Town of White City Council on May 07, 2018

Introduced and read a first time on May 07, 2018.

Read a second time on May 07, 2018.

Read a third time on May 07, 2018.

BYLAW NO. 624-18

A BYLAW OF THE TOWN OF WHITE CITY TO PROVIDE FOR ESTABLISHING FEES FOR MUNICIPAL SERVICES

Under the authority granted by clause 8(1)(i) of *The Municipalities Act*, SS 2005, c M-36.1, the Town of White City in the Province of Saskatchewan, by and with the advice and consent of the Town of White City Council, enacts as follows:

Title

- 1 This bylaw shall be referred to as the Fee Bylaw.

Interpretation

- 2 In this bylaw,
 - (1) **Town** shall mean the Town of White City.
 - (2) **Town Manager** shall mean the administrator of the Town of White City appointed pursuant to section 110 of *The Municipalities Act*.

Fee Required

- 3 Any person requesting or applying for the services or approvals listed in Schedule A, attached hereto and forming part of this bylaw, shall pay the fees listed for that service or approval as set out in Schedule A.
- 4 No request by any person for a service or approval listed in Schedule A shall be performed by the Town unless and until the person requesting the service or approval has paid the fee or charge for the service or approval as set out in Schedule A.
- 5 The Town may request a deposit of up to fifty percent (50%) of the applicable fee or charge, payable in advance, if one or more of the following circumstances are applicable:
 - (1) the applicant is a non-resident;
 - (2) the applicant does not carry on business in the Town;
 - (3) the applicant is a first-time applicant;
 - (4) the applicant:
 - (a) has previously failed to pay a fee or charge imposed by the Town in a timely manner; or
 - (b) is currently or has previously been indebted to the Town;
 - (5) the service or activity to be provided by the Town is for a substantial period of time;
 - (6) the service or activity requested by the applicant is not the usual type of service or activity provided by the Town; or
 - (7) the past conduct of the applicant or, if applicable, or the organization he or she represents has been such that the Town on reasonable grounds may anticipate damage resulting from the applicant's or the organization's use of Town property.

Overdue Accounts

- 6 All Town accounts and invoices are due and payable when rendered.
 - (1) Overdue accounts and invoices shall bear interest at the rate of 1.5% monthly or 18% per annum, calculated from the first day of the month after the account is overdue.
 - (2) Notwithstanding subsection 6(1), the Town Manager or their designate shall have the authority to write-off interest charged to a person in error or in cases deemed reasonable by the Town Manager.
- 7 The Town may require that an applicant pay the fees or charges prescribed under this bylaw or any interest or penalties due and owing under this bylaw by means of a certified cheque, cash or money order where the applicant or the organization he or she represents has previously submitted to the Town a non-sufficient fund (NSF) cheque or has stopped payment on a cheque submitted to the Town.
- 8 The Town may add unpaid fees and charges imposed pursuant to this bylaw and as authorized by section 369 of *The Municipalities Act* to the tax roll for any real property owned by the applicant in the Town and collect them in the same manner as municipal taxes.

Provincial and Federal Tax Applicable

- 9 The fees and charges listed in the schedules to this bylaw shall, where applicable, be subject to any applicable provincial and federal taxes.

Severability

- 10 If a court of competent jurisdiction declares any provision, or any part of a provision of this bylaw to be invalid, or to be of no force and effect, it is the intention of Council in enacting this bylaw, that each and every other provision of this bylaw be applied and enforced in accordance with its terms to the extent possible by law.

Repeal

- 11 That Bylaw No. 337-01 and 507-07 be hereby repealed.

Coming into Force

- 12 This Bylaw shall come into force on the day of adoption by the Town of White City Council.





Mayor



Town Manager

SCHEDULE A

1 General

Item	Unit	Fee
Tax Certificates	Per Property	\$25
Photocopies	Black and White, Per Sheet	\$0.25
Photocopies	Colour, Per Sheet	\$0.50
Faxing	Local or Toll Free, Per Page	\$0.50
Faxing	Long Distance, Per Page	\$1
Laminating	Letter Size, Per Sheet	\$3
Laminating	Legal Size, Per Sheet	\$5
Photo Scanning	Per Photo	\$5
Document Scanning	Initial Fee	\$5
Document Scanning	Per Page	\$0.50
NSF Processing Charge	Per Charge	\$25
Notary Public Fee – Non-Resident	Initial Fee	\$35
Notary Public Fee – Non-Resident	After the first signature, per signature	\$10
Research and Information Fee	Per Hour	\$30

2 Local Authority Freedom of Information and Protection of Privacy Act

Item	Unit	Fee
Access to Information Request	Initial Fee	\$20
Searching For, Locating, Retrieving, and Copying a Record	After the First Hour, Per Half Hour	\$15
Photocopies and Computer Printouts	Per Sheet	\$0.25
Shipping a Record or a Copy of a Record		Actual Cost

3 Permits

(1) Building Permits

Project Class	Project Type	Building Size(m ²)	Building Inspect. Fee	Permit Fee	Admin. Fee	SAMA Fee	Water Meter Fee	Consumption Fee	Total Fee
Residential	New Dwelling	up to 99m ²	\$960	\$288	\$100	\$50	\$600	\$130	\$2,128
Residential	New Dwelling	100-219m ²	\$1,440	\$432	\$100	\$50	\$600	\$130	\$2,752
Residential	New Dwelling	220-339m ²	\$1,920	\$576	\$100	\$50	\$600	\$130	\$3,376
Residential	New Dwelling	340-459m ²	\$2,400	\$720	\$100	\$50	\$600	\$130	\$4,000
Residential	New Dwelling	460-599m ²	\$2,880	\$864	\$100	\$50	\$600	\$130	\$4,624
Residential	Addition	N/A	\$800	\$240	N/A	\$25	N/A	N/A	\$1,060
Residential	Attached Garage - Insulated	N/A	\$640	\$192	N/A	\$25	N/A	N/A	\$857
Residential	Attached Garage - Uninsulated	N/A	\$400	\$120	N/A	\$25	N/A	N/A	\$545
Residential	Detached Garage/Accessory Building - Insulated	N/A	\$480	\$144	N/A	\$25	N/A	N/A	\$649
Residential	Detached Garage/Accessory Building - Uninsulated	N/A	\$240	\$72	N/A	\$25	N/A	N/A	\$337
Residential	Renovation	N/A	\$320	\$96	N/A	\$25	N/A	N/A	\$441

(1) Building Permits, continued

Project Class	Project Type	Building Size(m ²)	Building Inspect. Fee	Permit Fee	Admin. Fee	SAMA Fee	Water Meter Fee	Consumption Fee	Total Fee
Residential	Basement Development	N/A	\$320	\$96	N/A	\$25	N/A	N/A	\$441
Residential	Deck (not covered or enclosed)	N/A	\$160	\$48	N/A	\$25	N/A	N/A	\$233
Residential	Solar Panels (PV or Domestic Hot Water)	N/A	\$160	\$48	N/A	\$25	N/A	N/A	\$233
Residential	Retaining Wall	N/A	\$320	\$96	N/A	\$25	N/A	N/A	\$441
Residential	Foundation Replacement	N/A	\$640	\$192	N/A	\$25	N/A	N/A	\$857
Residential	Mobile Home	N/A	\$480	\$144	N/A	\$25	\$600	\$130	\$1,379
Residential	RTM/ Modular Home/Post-Move	up to 99m ²	\$800	\$240	\$100	\$50	\$600	\$130	\$1,920
Residential	RTM/ Modular Home/Post-Move	100-139m ²	\$960	\$288	\$100	\$50	\$600	\$130	\$2,128
Residential	RTM/ Modular Home/Post-Move	140-179m ²	\$1,120	\$336	\$100	\$50	\$600	\$130	\$2,336
Residential	RTM/ Modular Home/Post-Move	180-219m ²	\$1,280	\$384	\$100	\$50	\$600	\$130	\$2,544
Residential	RTM/ Modular Home/Post-Move	220-259m ²	\$1,440	\$432	\$100	\$50	\$600	\$130	\$2,752
Residential	RTM/ Modular Home/Post-Move	260-299m ²	\$1,600	\$480	\$100	\$50	\$600	\$130	\$2,960
Commercial	Principal Building	over 20m ²	\$1,200	\$360	\$100	\$50	N/A	N/A	\$1,710
Commercial	Addition	N/A	\$1,000	\$300	\$100	\$50	N/A	N/A	\$1,450
Commercial	Renovation	N/A	\$800	\$240	\$100	\$50	N/A	N/A	\$1,190
Commercial	Leasehold Improvements	N/A	\$800	\$240	\$100	\$50	N/A	N/A	\$1,190
Commercial	Accessory Building - Insulated	up to 20m ²	\$1,000	\$300	\$100	\$50	N/A	N/A	\$1,450
Commercial	Accessory Building - Not Insulated	up to 20m ²	\$600	\$180	\$100	\$50	N/A	N/A	\$930
Commercial	Barrier-Free Washroom	N/A	\$600	\$180	\$100	\$50	N/A	N/A	\$930
Commercial	Barrier-Free Ramp	N/A	\$400	\$120	\$100	\$50	N/A	N/A	\$670
Commercial	Solar Panels (PV or Domestic Hot Water)	N/A	\$200	\$60	\$100	\$50	N/A	N/A	\$410
Commercial	Demolition	N/A	\$100	\$30	\$100	\$50	N/A	N/A	\$280
Commercial	Value of Construction (VOC) ≥\$200,000	N/A	VOC x \$4.50	VOC x \$1.35	\$100	\$50	N/A	N/A	TBD

(2) Swimming Pool Permits

Item	Unit	Inspection Fee	Permit Fee	SAMA Fee	Total Fee
In Ground Pool	Per Pool	\$80 (incl. GST)	\$20	\$25	\$125
Above Ground Pool	Per Pool	\$80 (incl. GST)	\$20	N/A	\$100

(3) Other Permits

Item	Unit	Fee
Occupancy Deposit	Per Parcel	\$1,080
Landscaping Deposit	Per Parcel	\$2,000
Ditch Deposit	Per Parcel	\$400

4 Licenses

Item	Unit	Fee
Animal License - Sterilized Dog or Cat over 6 Months of Age	Per License	\$25
Animal License - Non-Sterilized Dog or Cat over 6 Months of Age	Per License	\$50
Animal License - Service Dog	Per License	No Charge
Replacement Animal License	Per License	\$5
Business License	Per License	\$50
Business License - Home-Based Business with Fire Inspection	Per License	\$100
Business License - Temporary License	Per License	\$10
Business License - Late Renewal Fee	Per License	\$25
Business License - Commercial Business that pays Town of White City Property Taxes	Per License	No Charge
Taxi Broker's License	Per Broker	\$100
Taxi Cab License	Per Vehicle	\$25
Taxi Driver License	Per Driver	\$25

5 Protective Services

Item	Unit	Fee
Fire Inspection Fee	Per Property	\$50
Private Swimming Pool Fill	Per Pool	\$700

6 Map Printing

Item	Unit	Fee
Large Print Municipal Maps		\$10
Large Print Aerial Photograph		\$25

7 Waste Management

Item	Unit	Fee
Additional Garbage Bin	Per Additional Bin, Per Month	\$11
Additional Recycling Bin	Per Additional Bin, Per Month	\$11
Additional Composting Bin	Per Additional Bin, Per Month	\$5
Replacement Bin	Per Bin	\$121
Admin Fee	Per Bin	\$10
Cleaning Fee	Per Bin	\$75

8 Water and Sewer Utility Services

Item	Unit	Fee
Replacement 1" R900 Meter	Per Meter	\$825
Replacement 2" R900 Meter	Per Meter	\$1,525
Replacement 3" R900 Meter	Per Meter	\$2,650
Replacement 4" R900 Meter	Per Meter	\$3,500

9 Recreation Facilities

(1) Community Centre

Item	Unit	Fee
Rental – All Rooms	Per Day	\$900
Rental – Room A or B	Per Day	\$357
Rental – Room A and B	Per Day	\$639
Rental – Room B and C	Per Day	\$777
Rental – Room C with Kitchen	Per Day	\$421
Room Rental	Per Room, Per Hour	\$40
Room Rental	Community Group – Per Room, Per Hour	\$23
Kitchen Rental	Per Hour	\$40
Damage Deposit	Per Non-recurring Booking	\$400
Booking Fee (Non-refundable)	Per Booking Valued Over \$150	\$150
Bartender Rate	Per Bartender, Per Hour	\$15
Corkage Rate	Per Person	\$4
Stage Rental	Per Booking	\$175
Projector Rental	Per Booking	\$100
Re:Sound Music License Fee	1-100 People with Dancing	\$18.51
Re:Sound Music License Fee	101-300 People with Dancing	\$26.63
Re:Sound Music License Fee	1-100 People without Dancing	\$9.25
Re:Sound Music License Fee	101-300 People without Dancing	\$13.30
SOCAN Music License Fee	1-100 People with Dancing	\$44.13
SOCAN Music License Fee	101-300 People with Dancing	\$63.49
SOCAN Music License Fee	1-100 People without Dancing	\$22.06
SOCAN Music License Fee	101-300 People without Dancing	\$31.72

(1) Community Centre Booking Discounts

Item	Discount
Not-for-Profit Group	50%
White City Resident	20%
Off Season Months (January, February, March, November)	15%

(2) Serbu Park

Item	Unit	Fee
Diamond One - Youth Resident	Per Booking	\$48
Diamond One (w/ lights) - Youth Resident	Per Booking	\$55
Diamond Two or Three - Youth Resident	Per Booking	\$48
Diamond One - Adult Resident/Youth Non-resident	Per Booking	\$71
Diamond One (w/ lights) - Adult Resident/Youth Non-resident	Per Booking	\$75
Diamond Two - Adult Resident/Youth Non-resident	Per Booking	\$71
Diamond Three - Adult Resident/Youth Non-resident	Per Booking	\$60
Diamond One - Commercial/Adult Non-resident	Per Booking	\$106
Diamond One (w/ lights) - Commercial/Adult Non-resident	Per Booking	\$110
Diamond Two - Commercial/Adult Non-resident	Per Booking	\$106
Diamond Three - Commercial/Adult Non-resident	Per Booking	\$90
Tournament - Youth Resident	One Day	\$220
Tournament - Youth Resident	Two Day	\$330
Tournament - Youth Resident	Three Day	\$450
Tournament – Full Service	Three Day	\$1,300
Tournament - Adult Resident/Youth Non-resident	One Day	\$330
Tournament - Adult Resident/Youth Non-resident	Two Day	\$440

(2) Serbu Park, continued

Item	Unit	Fee
Tournament - Adult Resident/Youth Non-resident	Three Day	\$495
Tournament - Commercial/Adult Non-resident	One Day	\$440
Tournament - Commercial/Adult Non-resident	Two Day	\$550
Tournament - Commercial/Adult Non-resident	Three Day	\$605
Tournament Tent Rent - Resident	Per Tent	\$165
Tournament Tent Rent - Commercial/Adult Non-resident	Per Tent	\$275
Batting Cages - Youth Resident	Per Booking	\$25
Batting Cages - Adult Resident/Youth Non-resident	Per Booking	\$38
Batting Cages - Commercial/Adult Non-resident	Per Booking	\$62
Batting Cages - Minor Ball Season Fee	Per Season	\$2,000
Town of White City Slo Pitch Team Fee	Per Team	\$900

(3) Ecole White City School Sports Field

Item	Unit	Fee
Commercial/Non-area Resident (Area = White City, R.M. of Edenwold No. 158, Balgonie, Pilot Butte and Edenwold)	Per Hour	\$25

(4) Double K Outdoor Rink and Park Pavilion

Item	Unit	Fee
Outdoor Rink Ice Rental – Resident	Per Hour	\$30
Outdoor Rink Ice Rental – Commercial/Non-Resident	Per Hour	\$50
Park Pavilion Rental – Resident	Per Hour	\$25
Park Pavilion Rental – Commercial/Non-Resident	Per Hour	\$30
Park Pavilion Canteen Rental - Resident	Per Hour	\$25
Park Pavilion Canteen Rental-Commercial/Non-Resident	Per Hour	\$30
Park Pavilion Canteen Rental - Not for Profit Discount	N/A	50%
Outdoor Rink Ice and Park Pavilion Rental - Resident	Per Hour	\$50
Outdoor Rink Ice and Park Pavilion Rental – Commercial/Non-Resident	Per Hour	\$75
Outdoor Rink - Summer Tournament Rental	Per Day	\$100

(5) Community Parks

Item	Unit	Fee
8' Wooden Table Rental	Per Table, Per Day	\$5
8' Wooden Table Rental	Per Table, Per Week or Weekend	\$10
8' Wooden Table Rental	Per Table, Per Month	\$20
Plastic Chair Rental	Per Chair, Per Day	\$1
Plastic Chair Rental	Per Chair, Per Week or Weekend	\$2
Plastic Chair Rental	Per Chair, Per Month	\$4

(6) Pibroch School Building

Item	Unit	Fee
Rental	Per Month	\$695

10 Recreational Programming

Item	Unit	Fee
Summer Play Program - Full Day	Per Week	\$150
Summer Play Program - Short Week, Full Day	Per Week	\$112.50

11 Appeal Boards

Item	Unit	Fee
Board of Revision Appeal	Per Appeal	\$50
Development Appeals Board Appeal	Per Appeal	\$50