2025

Bylaw No. 713-25

THE FEE BYLAW

White City

Adopted by Town of White City Council on February 3, 2025

Introduced and read a first time on February 3, 2025.

Read a second time on February 3, 2025.

Read a third time on February 3, 2025.

CONSOLIDATED COPY - LAST UPDATED SEPTEMBER 14, 2026

BYLAW NO. 713-25

A BYLAW OF THE TOWN OF WHITE CITY TO PROVIDE FOR ESTABLISHING FEES FOR MUNICIPAL SERVICES

Under the authority granted by clause 8(1)(i) of *The Municipalities Act*, SS 2005, c M-36.1, the Town of White City in the Province of Saskatchewan, by and with the advice and consent of the Town of White City Council, enacts as follows:

Title

1 This bylaw shall be referred to as *The Fee Bylaw*.

Interpretation

2 In this bylaw,

(1) **community group** means a non-profit volunteer organization in support of sport, culture and recreation programs;

(2) **town** means the Town of White City; and

(3) **town manager** means the Administrator of the town appointed pursuant to section 110 of *The Municipalities Act*.

Fee Required

3 Any person requesting or applying for the services or approvals listed in Schedule A, attached hereto and forming part of this bylaw, shall pay the fees listed for that service or approval as set out in Schedule A.

4 No request by any person for a service or approval listed in Schedule A shall be performed by the town unless and until the person requesting the service or approval has paid the fee or charge for the service or approval as set out in Schedule A.

5 The town may request a deposit of up to fifty percent (50%) of the applicable fee or charge, payable in advance, if one or more of the following circumstances are applicable:

(1) the applicant does not carry on business in the town;

(2) the applicant is a first-time applicant;

(3) the applicant:

(a) has previously failed to pay a fee or charge imposed by the town in a timely manner; or

(b) is currently or has previously been indebted to the town;

(4) the service or activity to be provided by the town is for a substantial period of time;

(5) the service or activity requested by the applicant is not the usual type of service or activity provided by the town; or

(6) the past conduct of the applicant or, if applicable, or the organization he or she represents has been such that the town on reasonable grounds may anticipate damage resulting from the applicant's or the organization's use of town property.

Overdue Accounts

6 All town accounts and invoices are due and payable when rendered.

(1) Overdue accounts and invoices shall bear interest at the rate of 1.5% monthly or 18% per annum, calculated from the first day of the month after the account is overdue.

(2) Notwithstanding subsection 6(1), the Town Manager or their designate shall have the authority to write-off interest charged to a person in error or in cases deemed reasonable by the Town Manager.

7 The town may require that an applicant pay the fees or charges prescribed under this bylaw or any interest or penalties due and owing under this bylaw by means of a certified cheque, cash or money order where the applicant or the organization he or she represents has previously submitted to the town a non-sufficient fund (NSF) cheque or has stopped payment on a cheque submitted to the town.

8 The town may add unpaid fees and charges imposed pursuant to this bylaw and as authorized by section 369 of *The Municipalities Act* to the tax roll for any real property owned by the applicant in the town and collect them in the same manner as municipal taxes.

Provincial and Federal Tax Applicable

9 The fees and charges listed in the schedules to this bylaw shall, where applicable, be subject to any applicable provincial and federal taxes.

Severability

10 If a court of competent jurisdiction declares any provision, or any part of a provision of this bylaw to be invalid, or to be of no force and effect, it is the intention of Council in enacting this bylaw, that each and every other provision of this bylaw be applied and enforced in accordance with its terms to the extent possible by law.

Repeal

11 Bylaw No. 624-18 and any subsequent amendments are hereby repealed.

Coming into Force

12 This Bylaw shall come into force on the day of adoption by the Town of White City Council.

TOWN OF WHITE CITY Seal SASKATCHEWAN

SEAL

Mayor

Town Manager

SCHEDULE A

1 General

Item	Unit	Fee
Tax Certificates	Per Property	$25
Photocopies	Black and White, 5 or More Pages	$0.50
Photocopies	Colour, 5 or More Pages	$1
Faxing	Per Page	$0.50
Laminating	Letter Size, Per Sheet	$3
Laminating	Legal Size, Per Sheet	$5
Photo Scanning	Per Photo	$5
Document Scanning	Initial Fee	$5
Document Scanning	Per Page	$0.50
NSF Processing Charge	Per Charge	$25
Notary Public Fee – Non-Resident	Initial Fee	$35
Notary Public Fee – Non-Resident	After the first signature, per signature	$10
Research and Information Fee	Per Hour	$30

2 Local Authority Freedom of Information and Protection of Privacy Act

Item	Unit	Fee
Access to Information Request	Initial Fee	$20
Searching For, Locating, Retrieving, and Copying a Record	After the First Hour, Per Half Hour	$15
Photocopies and Computer Printouts	Per Sheet	$0.25
Shipping a Record or a Copy of a Record		Actual Cost

3 Newsletter Advertisement

Item	Unit	Fee
¼ Page or Bottom Banner	Per Month – Digital Edition	$30
¼ Page or Bottom Banner	Per Quarter – Quarterly Edition **January, April, July, October*	$60
½ Page	Per Month – Digital Edition	$40
½ Page	Per Quarter – Quarterly Edition **January, April, July, October*	$80
Full Page	Per Month – Digital Edition	$70
Full Page	Per Quarter – Quarterly Edition **January, April, July, October*	$140
Pack Page Sponsor	Per Year – All Editions	$240

4 Permits

(1) Building Permits

Project Class	Project Type	Building Size(m^2)	Building Inspect. Fee	Permit Fee	Admin. Fee	SAMA Fee	Water Meter Fee	Consumption Fee	Total Fee
Residential	New Dwelling	up to 99m^2	$960	$288	$100	$100	$880	$130	$2,458
Residential	New Dwelling	100-219m^2	$1,440	$432	$100	$100	$880	$130	$3,082
Residential	New Dwelling	220-339m^2	$1,920	$576	$100	$100	$880	$130	$3,706
Residential	New Dwelling	340-459m^2	$2,400	$720	$100	$100	$880	$130	$4,330

Project Class	Project Type	Building Size(m^2)	Building Inspect. Fee	Permit Fee	Admin. Fee	SAMA Fee	Water Meter Fee	Consu-mption Fee	Total Fee
Residential	New Dwelling	460-599m^2	$2,880	$864	$100	$50	$880	$130	$4,904
Residential	Multi Unit/Value of Construction (VOC)	N/A	VOC x $4.50/1,000	VOC x $1.35/1,000	$100	$100	Cost to Recover	$130	TBD
Residential	New Dwelling – Attached Garage Foundation	N/A	$80	N/A	N/A	N/A	N/A	N/A	$80
Residential	Demolition	N/A	$80	$100	N/A	$50	N/A	N/A	$230
Residential	Move a Building	N/A	N/A	$100	N/A	$50	N/A	N/A	$150
Residential	Addition	N/A	$800	$240	N/A	$50	N/A	N/A	$1,090
Residential	Attached Garage - Insulated	N/A	$640	$192	N/A	$50	N/A	N/A	$882
Residential	Attached Garage - Uninsulated	N/A	$400	$120	N/A	$50	N/A	N/A	$570
Residential	Detached Garage/Accessory Building - Insulated	N/A	$480	$144	N/A	$50	N/A	N/A	$674
Residential	Detached Garage/Accessory Building - Uninsulated	N/A	$240	$72	N/A	$50	N/A	N/A	$362
Residential	Renovation	N/A	$320	$96	N/A	$50	N/A	N/A	$466
Residential	Basement Development	N/A	$320	$96	N/A	$50	N/A	N/A	$466
Residential	Deck (not covered or enclosed)	N/A	$160	$48	N/A	$50	N/A	N/A	$258
Residential	Cover/Enclosed Deck	N/A	$320	$96	N/A	$50	N/A	N/A	$466
Residential	Solar Panels (PV or Domestic Hot Water)	N/A	$160	$48	N/A	$50	N/A	N/A	$258
Residential	Retaining Wall	N/A	$320	$96	N/A	$50	N/A	N/A	$466
Residential	Foundation Replacement	N/A	$640	$192	N/A	$50	N/A	N/A	$882
Residential	Mobile Home	N/A	$480	$144	N/A	$50	$880	$130	$1,684
Residential	RTM/ Modular Home/Post-Move	up to 99m^2	$800	$240	$100	$100	$880	$130	$2,250
Residential	RTM/ Modular Home/Post-Move	100-139m^2	$960	$288	$100	$100	$880	$130	$2,458
Residential	RTM/ Modular Home/Post-Move	140-179m^2	$1,120	$336	$100	$100	$880	$130	$2,666
Residential	RTM/ Modular Home/Post-Move	180-219m^2	$1,280	$384	$100	$100	$880	$130	$2,874
Residential	RTM/ Modular Home/Post-Move	220-259m^2	$1,440	$432	$100	$100	$880	$130	$3,082
Residential	RTM/ Modular Home/Post-Move	260-299m^2	$1,600	$480	$100	$100	$880	$130	$3,290

Project Class	Project Type	Building Size(m^2)	Building Inspect. Fee	Permit Fee	Admin. Fee	SAMA Fee	Water Meter Fee	Consu-mption Fee	Total Fee
Commercial	Principal Building	N/A	$1,200	$360	$100	$100	N/A	N/A	$1,760
Commercial	Addition	N/A	$1,000	$300	$100	$100	N/A	N/A	$1,500
Commercial	Renovation	N/A	$800	$240	$100	$100	N/A	N/A	$1,240
Commercial	Tenant Improvements	N/A	$800	$240	$100	$100	N/A	N/A	$1,240
Commercial	Accessory Building - Insulated	N/A	$1,000	$300	$100	$100	N/A	N/A	$1,500
Commercial	Accessory Building - Not Insulated	N/A	$600	$180	$100	$100	N/A	N/A	$980
Commerci al	Barrier-Free Washroom	N/A	$600	$180	$100	$100	N/A	N/A	$980
Commercial	Barrier-Free Ramp	N/A	$400	$120	$100	$100	N/A	N/A	$720
Commercial	Solar Panels (PV or Domestic Hot Water)	N/A	$200	$60	$100	$100	N/A	N/A	$460
Commercial	Demolition	N/A	$100	$100	$100	$100	N/A	N/A	$400
Commercial	Value of Construction (VOC)	N/A	VOC x $4.50/ 1,000	VOC x $1.35/ 1,000	$100	$100	N/A	N/A	TBD

(2) Swimming Pool Permits

Item	Unit	Inspection Fee	Perm it Fee	SAMA Fee	Total Fee
In Ground Pool	Per Pool	$80 (incl. GST)	$20	$50	$150
Above Ground Pool	Per Pool	$80 (incl. GST)	$20	N/A	$100

(3) Other Permits

Item	Unit	Fee
Occupancy Deposit	Per Parcel	$4,000
Landscaping Deposit (not including Bower West III, Sarah's Cove and Royal Park subdivisions)	Per Parcel	$1,000
Landscaping Deposit (Bower West III and Sarah's Cove subdivisions)	Per Parcel	$2,000
Ditch Deposit (not including Royal Park subdivision)	Per Parcel	$400

5 Licenses

Item	Unit	Fee
Animal License - Sterilized Dog or Cat over 6 Months of Age	Per License	$25
Animal License - Non-Sterilized Dog or Cat over 6 Months of Age	Per License	$50
Animal License - Service Dog	Per License	No Charge
Replacement Animal License	Per License	$5
Business License - Annually	Per License	$50
Business License - Temporary License	Per License	$10
Business License - Late Renewal Fee	Per License	$25

Item	Unit	Fee
Business License – Commercial/Industrial Zoned Business that pays Town of White City Property Taxes	Per License	No Charge

6 Protective Services

Item	Unit	Fee
Fire Inspection Fee	Per Inspection	$50
Private Swimming Pool Fill	Per Fill	$1,000

7 Map Printing

Item	Unit	Fee
Large Print Municipal Maps		$10
Large Print Aerial Photograph		$25

8 Waste Management

Item	Unit	Fee
Additional Garbage Bin	Per Additional Bin, Per Month	$11
Additional Recycling Bin	Per Additional Bin, Per Month	$11
Additional Composting Bin	Per Additional Bin, Per Month	$11
Replacement Bin	Per Bin	$121
Admin Fee	Per Bin	$25
Cleaning Fee	Per Bin	$75

9 Recreation Facilities

(1) Community Centre

Item	Unit	Fee
Rental – All Rooms	Per Day	$1,000
Rental – Room A and B	Per Day	$639
Rental – Room B and C	Per Day	$777
Rental – Room C	Per Day	$421
Room Rental	Per Room, Per Hour	$40
Kitchen Rental	Per Hour	$40
Damage Deposit	Per Non-recurring Booking	$400
Booking Fee (Non-refundable)	Per Booking Valued Over $150	$150
Bartender Rate	Per Bartender, Per Hour	$15
Corkage Rate	Per Person	$4
Stage Rental	Per Booking	$175
Projector Rental	Per Booking	$100
Re:Sound Music License Fee	1-100 People with Dancing	$18.51
Re:Sound Music License Fee	101-300 People with Dancing	$26.63
Re:Sound Music License Fee	1-100 People without Dancing	$9.25
Re:Sound Music License Fee	101-300 People without Dancing	$13.30
SOCAN Music License Fee	1-100 People with Dancing	$44.13
SOCAN Music License Fee	101-300 People with Dancing	$63.49
SOCAN Music License Fee	1-100 People without Dancing	$22.06
SOCAN Music License Fee	101-300 People without Dancing	$31.72

(2) Fernwood Park Tennis/Pickleball Courts

Item	Unit	Fee
Court Rental	Per Court Per Hour	$10
Full-Day Tournament Rental	Per Day - Fee does not include any set up services by the Town	$250
Seasonal Rental	Per Court Per Season - Fee Covers four (4) nights per week from May 1 to August 31	$600

Item	Unit	Fee
Drop-In	Drop-in usage limited to one and a half (1.5) hours for doubles and one (1) hour for singles	Free

(3) Serbu Park

Item	Unit	Fee
Youth Diamond 1, 2 or 3 (Game or Practice)	Per Booking	$55
Youth Diamond 1 with Lights (Game or Practice)	Per Booking	$65
General or Private Diamond Rental (1, 2 or 3)	Per Booking	$84
General or Private Diamond 1 with Lights Rental	Per Booking	$87.50
Tournament – One Day	One Day	$330
Tournament - Two Days	Two Day	$440
Tournament - Three Days	Three Day	$527.50
Tournament – Full Service	Three Day	$3,217.50
Batting Cages	Per Booking	$41
Batting Cages - Minor Ball Season Fee	Per Season	$2,000
Town of White City Slo Pitch Team Fee	Per Team	$900

(4) Ecole White City School Sports Field

Item	Unit	Fee
Commercial/Non-area Resident (Area = White City, R.M. of Edenwold No. 158, Balgonie, Pilot Butte and Edenwold)	Per Hour	$25

(5) Double K Outdoor Rink and Park Pavilion

Item	Unit	Fee
Outdoor Rink Pad Surface Rental – Summer	Per Hour	$30
Outdoor Rink Ice Rental – Winter	Per Hour	$50
Park Pavilion Rental	Per Hour	$27.50
Park Pavilion Canteen Rental	Per Hour	$27.50
Outdoor Rink Ice and Park Pavilion Rental	Per Hour	$62.50
Park Pavilion Daily – Summer Only	Per Day	$100

(6) Pibroch School Building

Item	Unit	Fee
Rental	Per Month	$745

10 Recreational Programming

Item	Unit	Fee
Summer Play Program - Full Day	Per Week	$150
Summer Play Program - Short Week, Full Day	Per Week	$112.50

11 Appeal Boards

Item	Unit	Fee
Board of Revision Appeal	Per Appeal	$50