



# HOME-BASED BUSINESS APPLICATION

Box 220 Station Main  
White City, SK S4L 5B1  
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Email: [townoffice@whitecity.ca](mailto:townoffice@whitecity.ca)  
Website: [www.whitecity.ca](http://www.whitecity.ca)

NOTE: Please provide as much detail as possible when completing your application. If you need more space, attach additional sheets as necessary. You are advised to check the Town of White City Zoning Bylaw No. 581-14 (specifically section 3.5.3 *Home Based Business*) to ensure that your application complies with business regulations in White City.

## 1. APPLICANT

Name: \_\_\_\_\_  
Address: \_\_\_\_\_  
Telephone: \_\_\_\_\_ Email: \_\_\_\_\_

## 2. PROPERTY OWNER (SAME AS APPLICANT \_\_\_)

Name: \_\_\_\_\_  
Address: \_\_\_\_\_  
Telephone: \_\_\_\_\_ Email: \_\_\_\_\_

## 3. PROPERTY – LEGAL DESCRIPTION

Lot: \_\_\_\_\_ Block: \_\_\_\_\_ Plan: \_\_\_\_\_  
Civic Address: \_\_\_\_\_

## 4. TYPE OF BUSINESS (DETAILED DESCRIPTION)

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## 5. EMPLOYEE INFORMATION

Number of Business Owners: \_\_\_\_\_ Other Employees: \_\_\_\_\_  
If applicable, list other individuals employed: \_\_\_\_\_

## 6. AREA OF BUSINESS USE

Principal Building: \_\_\_\_\_ Accessory Building: \_\_\_\_\_ Other: \_\_\_\_\_  
Specify: \_\_\_\_\_

Number of Business Related Vehicles: \_\_\_\_\_ Parking Available: \_\_\_\_\_

## 7. SITE PLAN

Please provide a sketch showing:

- the dimensions of parcel & location of existing or proposed buildings (outline where business will be operating from)
- location of streets, lanes, roads and highways.
- adjoining land uses
- size and location of easements and rights-of-way

**8. BUSINESS SPECIFICS**

- a. Will the business be conducted entirely within the dwelling or accessory building?  
YES \_\_\_\_ NO \_\_\_\_
  
- b. Will any customer service be offered out of the residence? YES \_\_\_\_ NO \_\_\_\_  
If YES, please indicate type of customer service: \_\_\_\_\_  
\_\_\_\_\_
  
- c. The Zoning Bylaw prohibits parking more than two (2) customer vehicles at any one home-based business. How many customer vehicles could be present at any given time? \_\_\_\_\_
  
- d. Outline the business hours of operation: \_\_\_\_\_  
\_\_\_\_\_
  
- e. Any signage requested: YES \_\_\_\_ NO \_\_\_\_  
Size & Type (if applicable): \_\_\_\_\_
  
- f. Will there be any exterior storage of material/anything that varies the residential character of the building? YES \_\_\_\_ NO \_\_\_\_  
If YES, please explain: \_\_\_\_\_
  
- g. Will the peace, quiet and dignity of the neighbourhood be disturbed by dust, noise, smell, environmentally hazardous materials, smoke or traffic generated by the business/home occupation? YES \_\_\_\_ NO \_\_\_\_
  
- h. Will any accessory mechanical equipment be incompatible with the residential zoning of the area, and generate a nuisance, noise, odor, vibration or glare? YES \_\_\_\_ NO \_\_\_\_
  
- i. Will any vehicle utilized to service the business exceed a gross weight of 3000kg (being the combined weight of the vehicle and load carrier)? YES \_\_\_\_ NO \_\_\_\_

**9. OTHER**

Other comments in support of this application: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**10. DECLARATION OF APPLICANT**

I, \_\_\_\_\_ of \_\_\_\_\_ in the province of Saskatchewan, solemnly declare that the above statements contained within this application are true and I make this solemn declaration conscientiously believing it to be true, and knowing that it is of the same force and effect as if made under oath, and by virtue of the Canada Evidence Act.

\_\_\_\_\_  
Applicant's Signature

\_\_\_\_\_  
Date